

SPACE NO. _____

**APPLE BUTTER FESTIVAL
VENDOR APPLICATION FOR BLUE OWL PARKING LOT
OCTOBER 27th-28th, 2018**

APPLICANT'S NAME: _____
BUSINESS NAME: _____
ADDRESS: _____
CITY: _____ STATE _____ ZIP: _____
DAY TELEPHONE: _____ CELL PHONE: _____
E-MAIL ADDRESS _____
BUSINESS WEBSITE _____
TYPE OF PRODUCT _____

FOR FOOD VENDOR'S ONLY, YOU MUST LIST EVERY FOOD PRODUCT YOU WILL BE SELLING. Food vendors must have a permit from the Jefferson Co. Health Department. You must show proof of Insurance, of at least a 2 million dollar policy with Kimmswick Apple Butter Festival and the City of Kimmswick named as additional Insured within 2 weeks of receiving your confirmation letter.

NUMBER OF SPACES _____ BOOTH # LAST YEAR _____

10X10 space \$ 165.00 for 2 days

This includes one parking pass per booth per day. Please Note: Extra parking passes will be an additional charge of \$10 per pass per day.

Cash, money orders or cashier's check made to The Blue Owl. WE NO LONGER ACCEPT PERSONAL OR BUSINESS CHECKS. Returning Vendors need to send their application and payment in by August 18th, 2018 to guarantee their booth space from the prior year After that date, your booth will be reassigned to another vendor. No refunds after September 1st, 2018. Booth registration after October 13th, 2018 will incur an additional \$25.00 processing fee per booth.

The Business License fee for each 10X10 space is \$30, acquired through the City of Kimmswick. Please follow this link if you would like to pay the city license fee online. <http://cityofkimmswick.org/product/2018-event-license-only/> , click on add to cart then view cart, proceed to checkout, in additional information box type Blue Owl parking lot. Below is the form if you want to pay by mail.

DATE: _____ SALES TAX NO. _____

I hereby release the City of Kimmswick Mo .private property owners, the Festival Committee and its individual members from responsibility for damage to the arts/crafts/food or products displayed and my personal possessions as well as for any personal injury to myself. I am also responsible for any injury that occurs to my booth. I also agree to indemnify and hold harmless said organizations and individuals for any damage or injury which may result from the sale or display of my products. The City of Kimmswick Festival Committee reserves the right to accept or refuse any vendor application. The rules and regulations set by the City of Kimmswick are binding for all vendors.

SIGNATURE OF APPLICANT _____

**Please mail this application along with payment and self-addressed stamped envelope to:
Apple Butter Festival Attn: Ann Foster- PO Box 98- Kimmswick, MO 63053**

Festival Committee use only-
Committee Member Signature _____

Cash _____ Money Order _____ Amount _____ Date _____

CITY OF KIMMSWICK

PRIVATE PROPERTY / MERCHANT LICENSEE

Application for License only

Event: _____ **Date(s):** _____

PROPERTY OWNERS NAME THAT YOU ARE RENTING FROM: THE BLUE OWL RESTAURANT AND BAKERY

APPLICANTS NAME: _____

BUSINESS NAME: _____

ADDRESS: _____ CITY: _____

STATE: ___ ZIP: _____ EMAIL ADDRESS: _____ CELL PHONE: _____

SALES TAX NUMBER: _____

TYPE OF PRODUCT: List items you will be selling, homemade, resale etc. - (Food vendors list **every** food or drink item you want to sell): No food vendor license will be issued less than 30 days prior to an event.

*ALL FOOD PRODUCT AND SAMPLE VENDORS MUST HAVE A LICENSE THROUGH THE JEFFERSON COUNTY HEALTH DEPARTMENT. CALL 636-797-3737, EXT. 2. Your Health Department License and proof of insurance of at least a two million dollar policy with the Festival and City of Kimmswick named as additional insured must be provided to the city prior to your city license being issued. **This must be received 30 DAYS prior to the event.** If you will be cooking food you will need to contact the Rock Community Fire Protection District 636-296-2211 to see if you will require a permit BOTH inspectors will be doing onsite inspections.

I hereby release the City of Kimmswick Missouri, private property owners, the Festival Committee and its individual members from responsibility for damage to the arts/crafts/food or products displayed and my personal possessions as well as for any personal injury to myself. I am also responsible for any injury that occurs to my booth. I also agree to indemnify and hold harmless said organizations and individuals for any damage or injury which may result from the sale or display of my products. The City of Kimmswick Festival Committee reserves the right to accept or refuse any vendor license application. The rules and regulations set by the City of Kimmswick are binding for all vendors. Fees for licenses are not refundable for any reason.

SIGNATURE OF APPLICANT: _____ DATE: _____

COST: \$30.00 License fee **PER** each 10X10 space. Number of spaces _____

Make Checks Payable to:	Bring payment and application to City Hall or mail to:
CITY OF KIMMSWICK	City of Kimmswick PO BOX 27, KIMMSWICK MO. 63053

PAYMENT DATE: _____ Check # _____ Money Order ___ Cash Receipt # _____

DO NOT SEND TO THE BLUE OWL. SEND TO CITY OF KIMMSWICK. SEE ABOVE ADDRESS

PRIVATE PROPERTY / MERCHANT LICENSEE

RULES AND REGULATIONS

Your business license must be displayed and clearly visible at all times during festival hours, if a city /festival official cannot visibly locate your license, you will be fined an additional 10.00 for each 10x10 space you are responsible for.

- All Vehicles are required to be off the streets by 8:00 am and not back on the streets until AFTER 5:00pm OR when the Kimmswick City Police deems it safe.
- NO PRODUCTS WILL BE SOLD OUT OF BOXES, RUBBERMAID Totes ETC. All products will be on tables neatly displayed, extra merchandise in boxes/tubs should be under tables covered and out of site. NO surplus merchandise can be visible! ONCE A VENDOR HAS BEEN WARNED IF THEY DO NOT COMPLY THEY WILL BE SHUT DOWN FOR THE REMAINDER OF THE FESTIVAL OR UNTIL RECTIFIED AND APPROVED TO REOPEN.
- IF property owner does not provide parking for YOU it is up to the YOU to park YOUR vehicle in proper areas NOT ON ANY CITY OF KIMMSWICK STREETS. YOU WILL RISK BEING TOWED OR TICKETED.
- No tents or any other items are to be place over FIRE HYDRANTS
- No music in or around booths without prior permission by the Festival Committee
- No checks will be accepted one month (30 days) prior to the event.
- No profanity, illicit, illegal or sexual in nature items to be sold or displayed

If you are a "corporate", absolutely **no** corporate spaces i.e.: insurance companies, Chiropractic, service companies, home improvement, legal offices, will be issued a license only all corporate sponsors are monitored by the City of Kimmswick only.

- NO FOOD VENDORS WILL BE ISSUED A LICENSE LESS THAN THIRTY (30) DAYS PRIOR TO EVENT.
- ALL FOOD PRODUCT AND SAMPLE VENDORS MUST HAVE A LICENSE THROUGH THE JEFFERSON COUNTY HEALTH DEPARTMENT. CALL 636-797-3737, EXT. 2. Your Health Department License and proof of insurance of at least a two million dollar policy with the Festival and City of Kimmswick named as additional insured must be provided to the city prior to your city license being issued. This must be received two weeks prior to the event. If you will be cooking food you will need to contact the Rock Community Fire Protection District 636-296-2211 to see if you will require a permit. BOTH inspectors will be doing onsite inspections.

I (we) have read and understand the above rules and will abide by each of them. I understand if I choose not to follow any of the above rules I will be asked to forfeit my space(s) with no refund.

Licensee /RESPONSIBLE PARTY

CITY/FESTIVAL OFFICIAL

DATE

DO NOT SEND TO THE BLUE OWL.

SEND TO CITY OF KIMMSWICK. SEE ABOVE ADDRESS